

NATIONAL UNIVERSITY OF MODERN LANGUAGES

H-9 ISLAMABAD

TENDER NOTICE

Sealed tenders are invited from reputed GST registered firms for supply & installation of Desktop Computers, Printers and Laptop in Main Campus at the NUML.

The tender documents, wherein terms & conditions and other details are given, can be obtained from office of the undersigned OR can be downloaded from NUML's website ([www.numl.edu.pk](http://www.numl.edu.pk)) against payment of non-refundable fee of Rs. 2,500/- in shape of Bank Draft/Pay Order. Bank draft/Pay Order must be provided at the time of bid submission and bid will not be accepted without non-refundable fee. 2% earnest money of the project will be provided in the shape of separate Bank draft/CDR. The tender must reach "**Administration Branch**" Jinnah Block in sealed envelope at 1100 hrs on 8<sup>th</sup> May 2023 which will be opened on the same day at 1130 hrs in presence of the available bidders.

The University reserves the right to reject all the bids or proposals at any time prior to the acceptance of a bid or proposal.

Director IT  
Tele: 9265100  
Ext: 2701 & 2711

**NATIONAL UNIVERSITY OF MODERN LANGUAGES  
ISLAMABAD**

**RFQ FOR SUPPLY AND INSTALLATION OF DESKTOP COMPUTERS, LAPTOPS AND LASER JET PRINTERS FOR  
MAIN CAMPUS, ISLAMABAD: -**

**As per PPRA rule 36 (A) Single stage – One envelope bidding procedure**

NOTE: The bidding firms are bound to fill the rates only in the attached tender form (page 2) and attach broacher of the items/equipment for detail specifications.

**General Terms & Conditions**

1. All bidders are advised to read all the terms and conditions carefully prior to submission of their bids.
2. Tender document shall sent to the Director Administration, National University of Modern Languages, H-9, Islamabad, which must reach on the **8<sup>th</sup> May 2023 at 1100 Hrs** which will be opened on the same day at **1130 Hrs**.
3. Bank Draft/Pay Order of the amount equal to 2% of the total cost in favour of Rector NUML, Islamabad must accompany with the bid as Earnest Money.
4. Earnest money of the successful bidder will be released after satisfactory supply and installation of the desired equipment.
5. Warranty period of the equipment shall be one year (**12 Calendar months or more as provided by the manufacturers**) and technical support where required. **Please mention the warranty details provided by the manufacturer if any.**
6. The successful bidder shall be responsible to maintain the equipment, during the warranty period and **10%** of the total bill shall be retained as security, which will be released after satisfactory completion of the warranty period, whereas, the warranty will start from the date of successful installation and testing of the equipment on client side.
7. In case of any complaint during the warranty period, an engineer of the firm will visit the site within 24 hours to remove the fault free of cost, failing which the University will have no option but to confiscate the security.
8. The rates quoted shall be in PAK Rupees inclusive of all taxes and shall be valid for **90** days. Moreover, NUML will not allow any compensation to the Selected Bidder for any variations in the rate of exchange of rupee against dollar or any other currency. No additional claim arising out of change in legislation, exchange rate variation or any sort of taxes will be entertained.
9. An affidavit to affirm that the firm is not blacklisted by any Government/semi Government organization.
10. All the equipment will be supplied and installed by the firm within **60** days from the date of supply order. In case of failure to deliver in the specific time period (i.e. 60 days), a penalty @ 0.10% of the contract amount will be imposed on daily basis for the total number of days delayed. However, the penalty shall not exceed than 10% of the contract amount.
11. All the equipment will be deliver at Main Campus (Islamabad).
12. The End of Life / End of support, of the quoted equipment should not be announced by the principal.
13. In case of non-provision of the desired equipment, the firm will be blacklisted for future participation.
14. The University reserves the right to increase or decrease the quantity of the equipment/item while placing the order.
15. NUML reserves the right to reject all the bids/proposals at any time prior to acceptance of a bid or proposal without disclosing reasons.
16. In case of dispute, Rector NUML will act as the Arbitrator whose decision will be binding on both sides.
17. Pre-conditions set by the contractor/bidder in addition to the abovementioned terms & conditions will not be accepted, and will lead to the rejection of the bid.





**18. Supply/Installation & Commissioning of:**

S. #	Description	Qty	Each at rate Rs. (inclusive of all taxes)	Total Rate Rs. (inclusive of all taxes)
i.	<b>Desktop Computers (HP/Dell/Lenovo) Tower Casing</b> Intel Core – i7, 12 <sup>th</sup> Generation, RAM – 1x16 GB DDR4 (2666 Mhz or higher) Supported RAM upto 32GB, SSD Drive: 1x 512SSD Built-in 1 Gbps LAN Card. HDMI Port(s): Yes HDMI Cables for Connecting Desktop with LED Operating System: DOS <b>LEDs:</b> LED Display: (19"/20") HDMI Port(s): Yes Keyboard, Mouse of same brand with standard accessories. Or Equivalent	117 Nos		
ii.	<b>Laptop (HP/Dell)</b> Intel Core – i7, 12 <sup>th</sup> Generation, RAM – 1x16 GB DDR4 (2666 Mhz or higher) SSD Drive: 1x 512SSD HDMI Port(s): Yes USB 3.0 Operating System: DOS LED Display: (Full HD15.6 inch or higher) with carrying bag. Or Equivalent	10 Nos		
iii.	<b>HP laser jet Printer 404 (Duplex &amp; Network)</b> (equivalent or latest) with standard accessories, Power Cord: Flat 3 pins USB Data cable etc.	13 Nos		
iv.	<b>HP laser jet Printer 428 MFP/ FDN All-in-one</b> (Scanner+ Copier + Fax) (equivalent or latest) , Power Cord: Flat 3 pins USB Data cable	10 Nos		

**Note:** Each and every page of this document must be signed and stamped by the authorised signatory of the firm. We, the under-mentioned firm, hereby undertake to abide by above mentioned terms and conditions.

Name of Firm & Address \_\_\_\_\_ Tele Phone No. \_\_\_\_\_

GST No. \_\_\_\_\_ (Please attach a copy of GST Certificate)

Draft/Pay order No. \_\_\_\_\_ Date \_\_\_\_\_

